



Dear LIA Teacher,

Thank you in advance for your help in making the LIA Youth Leadership Conference a great experience for your students. We can't wait to see you soon!

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Note that **the conference will run from 9am-3pm**. Conference Submissions selected to perform at conference and winning competition submissions will be contacted directly by the end of February.

Please contact your Regional Program Manager (RPM) if you have any additional questions after reviewing this packet.

**DEADLINE FOR CONFERENCE REGISTRATION
AND COMPETITION CATEGORY SUBMISSIONS**

MONDAY JANUARY 31, 2022



GENERAL CONFERENCE AGENDA

The LIA Conference will run from 9am-3pm. Below is an overview of the day:

AGENDA		
7:30 - 8:30 a.m.	Arrival & Registration	Buses will arrive at their designated time. Schools will sign in, receive their materials, and grab a breakfast snack.
OPENING SESSION		
9:00 - 10:15 a.m.	Conference Begins/ General Session	Welcome by LIA Executive Director Jose Enriquez. Keynote Speaker /Performances
10:30 a.m. - 1:30 p.m.	Workshops /Lunch	Students will attend workshops and lunch per assignment
CLOSING SESSION		
1:45 - 3:00 p.m.	Closing Session begins	Keynote Speaker, student performances, competition & scholarship awards.
3:00 - 3:30 p.m.	Student Dismissal	Bus pick up



TRANSPORTATION INFORMATION

We will be sending LIA teachers a map of the campus prior to the conference.

- **IMPORTANT REMINDER: Schools and districts are responsible for setting up transportation for the conference on their own and cover their own costs.**
- Please contact your school or district administrator as soon as possible to begin planning transportation arrangements for your designated LIA Conference.
- Due to bus driver shortages across the country, it would be best to begin exploring bussing options sooner than later.
- Each region will receive a suggested bussing schedule with bus arrival and bus departure schedule times. Please use this when you are planning your transportation and **ensure that you arrive at conference by NO LATER than 8:30am.**

IMPORTANT REMINDERS

Please keep the following in mind:

- **Schools and districts are responsible for setting up transportation for the conference on their own and cover their own costs.**
- Teachers will need to inquire about the **number of chaperones** they will need to invite per district regulations as well (Some districts have a ratio of 1 adult per 10 students for supervision when off campus). Chaperones must be 18 years or older.
- Please begin preparing any **field trip permission forms** that your school/district may require in order for your students to attend this event.
- Ensure that an **LIA Photo Release form** has been signed for each student in your LIA class. We do not collect these photo release forms at conference. However, by attending the conference your students are consenting to be photographed and recorded. We will not be able to obscure any student faces on LIA media (photos, videos, recordings, print, social media, promotional materials, etc.)
- Inform students that they should eat breakfast the morning of the conference, as they will only receive a light snack upon arrival.



LIA CONFERENCE DRESS CODE

You, as the teacher, will be responsible for making sure your students get on the bus dressed appropriately and professionally.

PLEASE WEAR

Gentleman Ladies

- button-down shirt with collar
 - tie or bowtie
 - blazer (optional)
 - dress pants/slacks
 - dress shoes
- knee-length dress or skirt
 - dress pants
 - blouse or dress with sleeves
 - blazer (optional)
 - dress heels or flats



LIA CONFERENCE DRESS CODE (CONTINUED)

You, as the teacher, will be responsible for making sure your students get on the bus dressed appropriately and professionally.



NO Transparent clothing

NO Sneakers or flip-flops

NO Skirts above the knee

NO T-Shirts or jeans

NO Ripped clothing of any kind

NO Shorts

NO Low cut tops

NO Sleeveless tops

Ladies & Gentleman
DON'T WEAR
Transparent Clothing, Sneakers/Flip-flops
Skirts above the knees, jeans, shorts and
ripped clothing of any kind, t-shirts
low cut tops, bare midriff, sleeveless tops





COMPETITION LINKS AND GUIDELINES

Please encourage all of your students to participate in the following categories. The following links have the guidelines and applications for our LIA Conference Competition Categories:

- [**SHORT FILM COMPETITION**](#)
- [**VISUAL ARTS COMPETITION**](#)
- [**WRITING COMPETITION**](#)
- [**PERFORMANCES & PERFORMING ARTS COMPETITION**](#)
- [**LIA HS SENIOR SCHOLARSHIP**](#)



HELPFUL TIPS

Please keep the following in mind:

- Inform students that they should **eat breakfast** the morning of the conference, as they will only receive a light snack upon arrival. Consider the following: asking your school cafeteria to prepare a sack breakfast or lunch that students can eat the morning of, before arriving at the conference; using LIA funds to purchase some breakfast for students; or getting some breakfast items donated for students to have before leaving the school.
- Remind students that the LIA Leadership Conference is a professional event. Teachers can start thinking about ways to help ensure that their students will be able to **wear professional clothing** for that day. Reassure students that borrowing professional clothes from family or friends is an option. Consider the following: plan a professional clothing drive, ask for donations to purchase clothing, fundraise to be able to buy clothing, speak to a counselor about discretionary school funds that might be available, complete a grant request from the school PTA, find a community partner willing to help or sponsor students in the class, etc.
- Encourage students to **dress professionally and comfortably**. Students will be walking to and from various locations while on the college campus, so comfortable flats might be one consideration as opposed to high heels. Rubber sole dress shoes might be preferred as opposed to slippery dress shoes for all students. Students could also bring a jacket or sweater in the event that some of the workshop rooms run cooler than others.
- Let students know that they need not worry about **bringing money** to the conference as a light breakfast snack and lunch will be provided. There aren't usually any items or LIA swag to purchase. Any purchases made by students at any college campus (ie. food/drink/clothing stores) are up to the discretion of their chaperone and may depend on what is encountered along the way while traveling to assigned locations and how much time students have available between workshops.
- Some schools in the past have included extra time for an **extra trip** on their school transportation forms to go somewhere to eat together as a class right after the conference. They have made it an extended cultural experience by eating at a Latin restaurant or just a time for students to connect if they eat anywhere else. This is not mandatory- just a mere mention. This would fall under the financial responsibility of the class and not LIA.
- Discourage students from **bringing valuables** to the conference in case they get lost. Students do need need to bring bulky bags or backpacks - they will receive a cinch sack upon arrival.



FREQUENTLY ASKED QUESTIONS

Please keep the following in mind:

Can my student attend the Conference if they're not Latino?

Yes. Absolutely. As long as the student is currently enrolled in the LIA course, he or she is welcome.

Can I invite other students (non-LIA students) in the school to attend the conference?

No. The LIA Conference is only for LIA students CURRENTLY enrolled in the LIA class. In addition, we have limited capacity at the conference and cannot accommodate extra guests.

I had a new student add the LIA course. Can they attend conference?

Yes. As long as that student registers for the conference by the deadline, your student can attend. We ask that you do not add students who are simply interested in attending the conference and are not interested in the other responsibilities within LIA.

Can I bring my child(ren) or baby with me to the conference? I am their parent and can look after them.

No. As a result of capacity restrictions and rules set by the university, we cannot allow additional guests, including children, to attend the event.

Will LIA staff arrange transportation for me to attend the LIA conference?

No. You must contact either your school administration or school district transportation personnel to make arrangements.

What time does the LIA Conference start and end?

We will begin promptly at 9 am and end at 3 pm. Please remember to arrive at your assigned time as that will give your students time to check in, grab a snack, access the restroom, take pictures, and walk to their seats.

Will LIA provide breakfast?

No. However, we will provide a light snack during arrival. This is not a sufficient breakfast so please encourage your students to eat breakfast at home.